

**List of changes to the University Regulations for 2016/17**

**Pg.1 Removed** University Strategic Statement and Management of Confidential Information from end of index, but retained Data Protection Act.

The following policies have been a**dded** to the Regulations and are indexed accordingly.

* Admissions Policy
* Attendance Monitoring Policy
* Attendance Monitoring Policy for Tier 4 Students
* CMA Policy: Making Changes to Published Programme Related Information.
* Data Protection Policy
* Ethics Framework Statement
* Intellectual Property Rights: Students
* Student Charter

**Pg.2 Amended** datesin the Calendar to 2016-17

**Pg.3 Updated**

All references to 'university' to read 'University' throughout the Regulations.

**Added** the following statement as a new paragraph before the text on Learning Framework:

These regulations apply for academic year 2016-2017 and may be subject to change in subsequent

years. If any of the academic regulations conflict with legal requirements placed on the University,

then the legal requirements will take precedence.

**Pg.5** Section A - UG & **Pg.22** Section A - PG

**Amended** A1.6 - to Some modules are rated at 15, 20, 40 or 60 credits.

**Pg.6** Section A – UG & **Pg.23** Section A - PG

**Amended** in A7.3 to The University Regulations shall normally apply to all validated programmes delivered by collaborative partners. Where programmes do not adopt Middlesex regulations in full, they must be submitted to Academic Registry for consideration and approval prior to validation. Any comments from Academic Registry relating to the regulations will be considered at validation.

**Pg.9** Section C – UG

**Amended** C7 -the Programme Progression Committee here and throughout the Regulations **to** Programme Progression Board

**Pg. 9** Section C -UG & P25 Section C - PG

**Added** C8.3 (e) the following at the end of existing text:

The university does not operate a penalty tariff based on the lateness of submitted work.

(See also E6.1 UG & PG)

**Pg.10** Section C10.1 - UG

**Amended** from

C10.1 Qualification titles

The title will reflect the area of study, e.g. BA Primary Education.

To

C10.1 Qualification titles

The following principles will apply to the titling of qualifications:

• the specific title of an award is normally solely an expression of the content of the programme curriculum and reflects the subject matter of the award.

• specific titles that reflect the subject focus of programmes of study in two disciplines (e.g. a joint Honours award) should consider nomenclatures based on:

• ‘A and B’, where there is an approximately equal balance between two components;

• ‘A with B’ for a major/minor combination where the minor subject accounts for at least a quarter of the programme.

• qualification titles should not normally reflect more than three subject components. Where there are more than three significant components, the title ‘Combined Studies’ would be

appropriate.

Items in brackets in the title will indicate:

• specific subject pathways,

• negotiated titles (where allowed by the programme regulations),

• or PSRB reserved titles.

The title will not include items that are external to the programme and its curriculum, for example:

• whether the award is recognised by PSRBs- primarily because this is a construct external to the award itself,

• abbreviations of the whole title, or

• the location of the teaching.

However, all of the above can be included in the diploma supplement.

**Pg.11** Section C **–** UG & **Pg.27** Section C - PG

**Amended** C14 to The Use and Re-use of Credit

The following principles shall apply:

(a) Normally, credits utilised in attaining an initial qualification recognised by the FHEQ cannot be

used to secure exemptions against parts of another award of equivalent or lower status. Such credits

are considered 'spent' as part of the certification of the initial award.

(b) Such credits, however, may contribute to a higher award in the context that the higher

qualification subsumes the lower. Illustrations of this would be:

A student who achieves a Foundation degree can use relevant credit towards an Honours degree,

but not towards another Foundation Degree/HND/DipHE.

Credits obtained in attaining a sub-degree award or qualification can be used towards an Honours

degree. Once an Honours degree has been awarded it cannot normally provide credit towards

another Honours degree.

Although at the same level in the FHEQ, a student may utilise credit from a Postgraduate Certificate

or Diploma to contribute to a Master's degree.

Credit 'spent' on the conferment of an undergraduate award may not be used to meet the

requirements of a postgraduate award.

**Pg.12** Section D1 D UG and **Pg.28** Section D1 D PG

**Added** External Examiner to the membership.

**Pg.13** SectionD6.1 - UG & **Pg.29** Section D6.1 – PG

**Added** In such cases the Assessment Board must also consult with the Academic Registrar or

nominee before exercising such discretion.

**Pg.14** Section D9 – UG & **Pg.30** Section D9 – PG

**Amended** External examination assessors to External Examiner Subject Board.

**Amended** External examination auditor to External Examiner School Board.

These changes applied throughout the Regulations.

**Pg. 14** Section D9.1 – UG

All references to Deputy Vice-Chancellor Academic now **updated** to Deputy Vice-Chancellor Learning and Innovation, here and throughout the regulations.

**Pg. 14** Section D10.1 (c) – UG **&** **Pg. 30 -** PG

**Amended**

To scrutinise all work which has been recommended for first class/distinction grades of the 20 point scale or recommended for failure by the internal examiners, and a representative sample of work placed by the internal examiners in each classification (where applicable), drawn, normally, from all campuses on which the module is delivered.

**to**

To scrutinise a representative sample of work placed by the internal examiners in each classification (where applicable), drawn, normally, from all campuses on which the module is delivered.

**Pg.18** Section E6.1 UG and **Pg.33** Section E6.1 PG

**Added** the following at the end of existing text:

The university does not operate a penalty tariff based on the lateness of submitted work.

**Pg.26** Section C10 - PG

**Amended** to

The following principles will apply to the titling of qualifications:

• the specific title of an award is normally solely an expression of the content of the programme curriculum and reflects the subject matter of the award.

• specific titles that reflect the subject focus of programmes of study in two disciplines (e.g. a joint Honours award) should consider nomenclatures based on:

• ‘A and B’, where there is an approximately equal balance between two components;

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• qualification titles should not normally reflect more than three subject components.

Items in brackets in the title will indicate:

• specific subject pathways,

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The title will not include items that are external to the programme and its curriculum, for example:

• whether the award is recognised by PSRBs- primarily because this is a construct external to the award itself,

• abbreviations of the whole title, or

• the location of the teaching.

However, all of the above can be included in the diploma supplement.

**Pg.32** Section E.3 – PG

**Amended** to Progression stages of postgraduate students

**Pg.41-Pg.44** Section G

As a result of a recommendation by the OIA minor amendments to the issue of Completion of Procedure (COP) Letters have been introduced.

**Pg.50** Section J

**Moved** Master of Research MRes to Jll from J13

**Pg.52** Section K2.6

**Added** 'headphones' to the list of banned items.

Section K3.11

**Added** (e) Wearing face or head coverings during the examination, unless done so for religious, or

other acceptable, reasons. In such cases, students may be taken to a private room for purposes of

Identification and/or checking for possession of unauthorised items (see K2,6).

**Pg.59 – Pg.65** SectionStudent Conduct and Discipline Rules and Student complaints and grievance procedures

All references to Head of Student Support now **updated** to Associate Director (Corporate Services)

**Pg.71**

**Removed** the following sections: University Strategic Statement and Management of confidential

Information.

**Retained** Data Protection Act

**Pg.72**

**Added** the following statements and policies:

* Admissions Policy
* Attendance Monitoring Policy
* Attendance Monitoring Policy for Tier 4 Students
* CMA Policy: Making Changes to Published Programme Related Information.
* Data Protection Policy
* Ethics Framework Statement
* Intellectual Property Rights: Students
* Student Charter