

Middlesex University Research Degrees Application Form



Please complete this application form and return it to research.adm@mdx.ac.uk

Section 1: Personal Details

Surname / Family Name:	First name(s):
Previous Surname:	Title (Mr/Ms/Miss etc):
Date of Birth:	Gender:
Home address:	Correspondence address: (if different from home address)
Postcode:	Postcode:
Country:	Country:
Mobile telephone number:	Email address:
Other telephone number:	

Section 2: Programme applied for:

Please select one programme from the following list.	
Research Degree Programmes	
MPhil: MPhil leading to the award of PhD:	
Other Research Degree Programmes	
MA by Research: MSc by Research: LLM by Research:	
If you are applying in response to a specific studentship advert please enter the reference number:	

Section 3: School / Institute being applied to:

Please confirm the school / institute that you wish to apply to from the following list. [Please refer to the guidance notes \(Section 3\) for a list of research degree programmes run by each school / institute.](#)

1) School of Media and Performing Arts (for subjects including Music, Dance, Theatre, Communication & Culture, Creative Media).

2) School of Art and Design (for subjects including Fashion, Fine Art, Communication Arts, Interior Architecture & Design, History of Art & Design).

3) School of Health and Education (for subjects including Adult Child & Midwifery, Complementary Health, Mental Health, Social Work & Inter-Professional Learning, Education).

4) Business School (for subjects including Accounting & Finance, Management Innovation & Enterprise, Economics & International Development, Work & Organisations, Human Resource Management, Marketing).

5) School of Law (for subjects including Law, Criminology & Sociology, Social Sciences).

6) School of Science and Technology (for subjects including Computer Science, Computer & Communications Engineering, Design Engineering & Mathematics (including Statistics), Natural Sciences, Flood Hazards, Psychology and Sport Science).

7) Institute for Work Based Learning (to undertake a programme that is linked with your professional area of work)

** If you have contacted anyone at Middlesex University about your research, list their name here:

Section 4: Proposed Mode of Study and Start Date:

Please confirm your preferred mode of study:

Part Time:

Full Time:

Distance Learning:

Please confirm your preferred starting date (DD/MM/YY):

Please note: Guidance on the available start dates for each programme can be found in the guidance notes (section 4).

Section 5: Proposed Research Title and Research Proposal or Personal Statement

Please provide a proposed title for your research degree.

Proposed title for your research:

Please prepare a **separate document** in which you outline your **research proposal** or **personal statement**. Guidance on how to prepare a research proposal or personal statement can be found in the guidance notes (section 5).

Section 6: Educational Institutions Attended

Please list all educational institutions attended in chronological order (stating the most recent first).

Institution name and address	Date from	Date to

If you have previously studied at Middlesex University please provide your student number:

Section 7: Educational Qualifications

Please list all educational qualifications achieved in chronological order (stating the most recent first).

Award type and subject	Institution name	Grade / classification	Date of award

Section 8: English Language Qualifications

If your first language is not English please give details of the most recent English proficiency course that you have taken. Please provide grades / score for all components of the qualification.

Qualification name	Grade achieved (including components)	Date of award

Section 9: Employment and Work Experience

Please list your employment and work experience history in chronological order (listing the most recent first).

Employer name & address	Role and brief description of responsibilities	Full or part time	Dates of employment

Section 10: Professional qualifications and memberships

Please provide details of any professional qualifications or memberships that you currently hold.

--

Please continue on a separate sheet of paper if required

Section 11: Research publications

Please provide details of any research publications that you have written / contributed to.

--

Please continue on a separate sheet of paper if required

Section 12: Residential information

Please confirm your country of permanent residence:

Please confirm the name of the country in which you were born:

Please confirm your nationality (as stated on your passport):

Have you ever lived outside the UK/EU?: **Yes** **No**

If Yes: Please state the location and duration:

If you are a non-UK/EEA national, please answer the following questions, otherwise proceed to section 13:

(ii) Do you currently have a UK visa?: **Yes** **No**

If Yes:

Please enter Visa Type:

Please enter Visa Expiry Date:

You should submit a copy of your visa with this application.

(iii) Have you applied for Refugee or Asylum status in the UK?: **Yes** **No**

(iv) Have you been granted indefinite leave to remain in the UK?: **Yes** **No**

If Yes:

Please state the date that permanent residence was granted:

(v) Do you require a Tier-4 Student Visa to study in the UK?: **Yes** **No**

If Yes:

Have you ever previously studied in the UK on a student visa?: **Yes** **No**

If Yes:

All details of previous UK study, including institution/dates/course level **must** be entered into **section 6** above (even if the course was not completed)

Section 13: Fee payment

Please confirm who will pay your tuition fees?

Myself:

Relative (please provide name below):

Research Council (please provide details below):

Other Sponsor (please provide sponsor name below):

Your employer (please provide employer details below):

Managers Name:

Company Name / Address:

Other (please provide details below):

Section 14: Disabilities / Special needs

Please select all of the following that apply to you.

No Disability [0]

Personal Care Support [5]

Dyslexia [1]

Mental Health Difficulties [6]

Blind / Partially Sighted [2]

Unseen Disability: e.g. Diabetes [7]

Deaf / Hearing Impairment [3]

Autistic Spectrum / Asperger's [T]

Wheelchair User [4]

Other Disabilities not listed here [9]

Please detail any other disability or additional support needs below:

Section 15: Criminal convictions

Have you been through the Criminal Records Bureau Enhanced Disclosure process in relation to your current employment?

Yes **No**

If **Yes** please state the date and reference number:

Do you have a relevant unspent criminal conviction? **Yes** **No**

Section 16: References

Please provide the details of two academic referees*

Referee 1

Referee 2:

Title:

Title:

Full Name:

Full Name:

Occupation:

Occupation:

Relationship to applicant:

Relationship to applicant:

Address:

Address:

Postcode:

Postcode:

Telephone number:

Telephone number:

Email address:

Email address:

***Please note:** If you are applying for a programme in the **Institute for Work Based Learning** you may provide the details of two professional referees instead of two academic referees.

Section 17: Declaration and data protection statement

Declaration: I confirm that the information given in this form is true, complete and accurate: No information requested or other material information has been omitted.

Data protection statement: I consent to the processing of this data for educational purposes under the provisions of the 1998 Data Protection Act, and understand that processing may be undertaken by a third party on behalf of Middlesex University.

Please enter your full name and date to confirm that agree to the declaration **and** that you agree to the data protection statement.

Enter your full name:

Enter date:

Section 18: Checklist

Before submitting this application please check that you have done all of the following

Completed the application form in full.

Provided a separate document containing your **research proposal** or **personal statement**.

Provided copies of all academic documentation including transcripts and certificates.

If these are in a foreign language please send a copy of the foreign language version and an official English language translation.

Provided a copy of your passport.

If you do not hold a passport please consult the guidance notes (section 18).

Provided a copy of a sponsorship letter confirming that part or all of your fees will be covered (if you are not paying own fees).

Additional checks for students whose first language is not English

Provided copies of IELTS, TOEFL or other equivalent English Language certificates.

Consult the guidance notes (section 18) for a list of acceptable English language qualifications.

Additional checks for non-UK/EEA nationals

Provided a copy of Home Office proof of permanent residence documents (if appropriate).

Provided a copy of your UK visa (if you currently hold one).

Section 19: Ethnic Origin / Equal Opportunities Monitoring

The University is committed to providing equal opportunities for all. To assist us with our monitoring please choose one selection from the bold options A-F to indicate your ethnic group. Then tick the appropriate box immediately after this grouping to indicate your cultural background.

This form will be separated from your application and the information supplied will be recorded on our computer system for statistical monitoring purposes. This information will not be considered as part of the admissions process.

A) White	B) Black or Black British	C) Asian or Asian British
British (11) Irish (12) Scottish (13) Welsh (14) Other White Background (19)	Caribbean (21) African (22) Other Black Background (29)	Indian (31) Pakistani (32) Bangladeshi (33) Other Asian Background (39)
	D) Mixed	
	White & Black Caribbean (41)	D) Other Ethnic Background
D) Chinese	White & Black Asian (42)	Not Known (90)
Chinese (34)	White & Asian (43) Other Mixed Background (49)	Information Refused (98)

When you have completed this application form please return it by email to: research.adm@mdx.ac.uk

Guidance notes Research Degree Applications



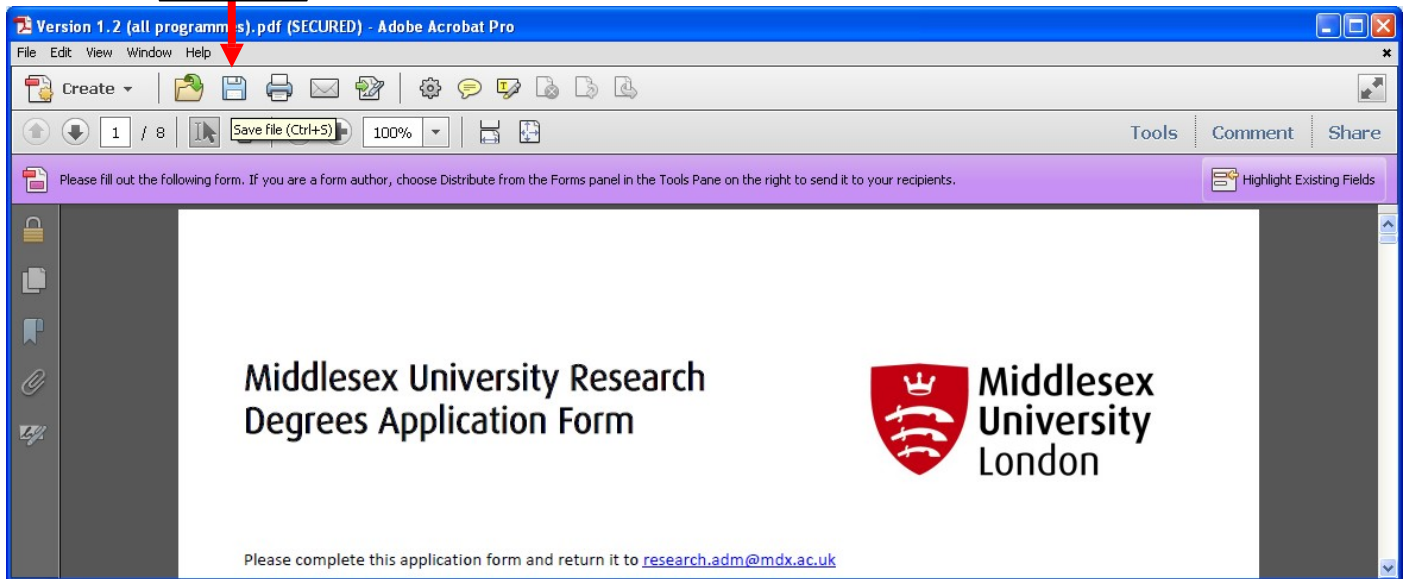
How to complete the application form

In order to complete the application form you will need a copy of Adobe Acrobat Reader which can be downloaded for free: <http://get.adobe.com/uk/reader/>

You will need to complete each section of the application form using a computer. Once you have completed the form you should save this and return it to us at research.adm@mdx.ac.uk along with the documentation listed in section 18 of the application form.

How to save the application form

To save the application form on your computer you should click on the save button (illustrated below) or Select File > Save from the menu.



Guidance notes for specific sections of the application form

Section 2: You should select the programme that you wish to apply for from the list provided. Please note that the list of programmes offered differs by School / Institute as detailed in section 3.

Section 3: You should select the School or Institute that you wish to apply to. The programmes offered by each School or Institute are as follows:

School / Institute	Programmes offered
School of Media and Performing Arts	MPhil, MPhil leading to PhD, MA by Research
School of Art and Design	MPhil, MPhil leading to PhD, MA by Research

School of Health and Education	MPhil, MPhil leading to PhD, MProf*, DProf*, MA by Research, MSc by Research
Business School	MPhil, MPhil leading to PhD, MProf*, DProf*, MA by Research, MSc by Research, DBA*
School of Law	MPhil, MPhil leading to PhD, MA by Research, MSc by Research
School of Science and Technology	MPhil, MPhil leading to PhD, MSc by Research
Institute of Work Based Learning	DProf*, PhD

Research degree programmes denoted with a (*) cannot be applied for using this application form - Please refer to our website for more details on how to apply for these programmes.

Section 4: You are able to start the MPhil, MPhil leading to PhD, MA by Research and MSc by Research at any time of the year.

Section 5: The following table provides guidance on how to prepare a research proposal or personal statement for a range of different research degree types.

Programme	How to prepare the research proposal or personal statement
MPhil, MPhil leading to PhD, MA by Research or MSc by Research	<p>As a part of your application you will need to provide a research proposal. In this, you identify the area of research that interests you. You will also need to prove that you can develop a way of studying and make an original contribution, bearing in mind that a research degree can take up to seven years to complete.</p> <p>Your proposal should be three to four pages of A4 and should include the following:</p> <ul style="list-style-type: none"> ▪ A working title. ▪ A general outline of your intended research area including a brief mention of work already carried out in the field. ▪ The central research question(s) of your proposal. ▪ A discussion of your proposed research methodologies such as empirical investigation, practical work, interviews, analysis. ▪ An indication of the principle issues, problems, controversies, ethical issues, models and theories raised in your thesis. ▪ A list of sources (or kinds of sources) which you intend to consult. ▪ A brief bibliography. <p>Research proposals usually identify a gap in the literature, which you intend to fill. In your proposal, you should demonstrate that you have found an issue that needs to be investigated and the reasons why you feel it is important.</p>

If you require any assistance in completing the application form please email research.enq@mdx.ac.uk or telephone 020 8411 5739 (UK Time. Monday to Friday 10am to 4pm. Excluding public holidays).