

Mr John Gilchrist
Freedom of Information Officer

24 June 2019

Ref: FOI/June 2019/ Marie Fisher

By email to jill@tenderconsultants.co.uk

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Dear Ms Fisher

Your request for information received on 3 June 2019 has been dealt with under the provisions of the Freedom of Information Act 2000 (FOIA).

You asked:

I'm currently doing some research, please can you advise on the following:

1. What procurement system do you use? And is this also where you publish tenders?
2. Do you publish tenders anywhere else, if so where?
 - a. For example, your website, Contracts Finder etc
3. How much do you pay per annum for your procurement software?
4. What are the contract start and end dates with the provider and when will the next tender become available?
5. How long have you used this software for in total?
6. What are the purchasing rules of your organisation?
 - a. For example - £0-£10,000 (3 quotes), £10,000+ public notification etc.

University Response

1. In-tend – Yes
2. Yes, Contracts Finder
3. We consider this information to be commercially confidential
4. 1st August 2018 – 31st July 2020
5. 5 years
6. Public Notification for purchases exceeding the OJEU threshold (approx. £180,000)

I trust this satisfies your request sufficiently. Under the Freedom of Information Act 2000, you have the right to complain about the University's response to your request for information. If you have such a complaint, you may contact Mr David Malpas, Director of Student Affairs, Middlesex University, Hendon campus, London NW4 4BT, tel: 020 8411 5830, d.malpas@mdx.ac.uk within 40 days of the date of this letter for a review of the University's decision. If you remain unsatisfied

with the outcome of that complaint, you may seek further recourse by lodging an appeal with the Information Commissioner.

Yours sincerely

John Gilchrist
Freedom of Information Officer