

Mr John Gilchrist
Freedom of Information Officer

28 August 2018

Ref: FOI/August 2018/ Kyron Deori

By email to mm@nated.com

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Dear Mr Deori

Your request for information received on 3 August 2018 has been dealt with under the provisions of the Freedom of Information Act 2000 (FOIA).

You asked:

As part of a research project in to staff development, I am writing to request information under the Freedom of Information Act 2000. In order to assist you with this request, I am outlining my query as specifically as possible.

I would like answers to the following questions:

1. How much money was spent per academic year on IT/Computing staff development for each of the last three academic years
2. What is the total budget allocated to your IT/Computing service for staff development for each of the last three academic years
3. Around what time of the calendar year is the majority of money spent on staff development in your IT/Computing service
4. How many people went on external development courses (i.e. those that delivered by an external organisation or consultant) per year for each of the last three academic years for your IT/Computing service only.
5. How many people went on a professional certification course in your IT/Computing service for each of the last three academic years
6. What the least expensive course was and what the most expensive course was for per year for each of the last three academic years in your IT/Computing service
7. What is the average cost of an external course staff have been on per year for each for each of the last three academic years in your IT/Computing service
8. What are the most popular types of staff development courses i.e. attendance by subject area for each of the last three academic years in your IT/Computing service
9. What was the most popular certification course attended per year over the last three academic years in your IT/Computing service
10. Which external organisations you use for delivering training to your IT/Computing service

University Response

1. – 2.

Account Description	2015/16		2016/17		2017/18	
	Actual YTD	Annual Budget	Actual YTD	Annual Budget	Actual YTD	Annual Budget
Subscriptions And Memberships	3,062	5,000	3,067	5,000	3,223	3,200
Airfares	428	2,000	-	2,000	-	2,000
Hotel Accommodation	1,491	4,000	1,291	4,000	1,971	4,000
Meals	33	300	101	300	148	300
Course And Conference Fees	12,193	20,000	6,753	20,000	3,455	20,000
Staff Development - Transport, Travel & Subsistence	232	500	46	500	-	500
Course Materials	2,870	-	-	-	-	-
Books	-	100	-	100	52	-
Electronic Resources	-	-	192	-	185	-
	20,310	31,900	11,450	31,900	9,034	30,000

3.

Month	Average expenditure
January	9,453
June	6,836
July	5,946
April	4,973
March	3,402
December	3,286
November	2,545
May	1,244
February	1,049
September	986
October	298
August	120

4.

Year	No of Courses	No of Attendee
2015/16	4	5
2016/17	4	5
2017/18	4	4

5. We do not hold a centralised record of professional certification courses attended by members of our IT team so we do not hold the information that you have requested.

6. – 7. We do not hold this data in our finance/ HR system so we do not hold the information that you have requested.

8. We do not hold this information.

9. We do not ask staff to obtain certification and we do not hold this information.

10. This varies depending upon the skills required. Over the last three years we have purchase order records relating to Amsys, learning Tree, QA, Stay Ahead, UCISA.

I trust this satisfies your request sufficiently. Under the Freedom of Information Act 2000, you have the right to complain about the University's response to your request for information. If you have such a complaint, you may contact Mrs Teresa Kelly, Clerk to the Board of Governors, Middlesex University, Hendon campus, London NW4 4BT, tel: 020 8411 6018, t.kelly@mdx.ac.uk within 40 days of the date of this letter for a review of the University's decision. If you remain unsatisfied with the outcome of that complaint, you may seek further recourse by lodging an appeal with the Information Commissioner.

Yours sincerely

John Gilchrist
Freedom of Information Officer