

**Mr John Gilchrist**  
Freedom of Information Officer

15 January 2018

Ref: FOI/December 2017/ Jay Eastham

By email to [Jay.Eastham@protonmail.com](mailto:Jay.Eastham@protonmail.com)

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Dear Mr Eastham

Your request for information received on 12 December 2017 has been dealt with under the provisions of the Freedom of Information Act 2000 (FOIA).

You asked:

1. Please can you provide copies of minutes from all remuneration committee meetings held between 1st August 2016 - 31st July 2017. These must state the names of staff members on the remuneration committee. If you do not have a remuneration committee, please submit minutes from any meetings in which senior and executive committee pay and benefits were decided.
2. Please state the total number of hardship grant and hardship loan applications submitted by students between 1st August 2015 and 31st July 2017
3. Please state the total number of hardship grant and hardship loan applications refused to students between 1st August 2015 and 31st July 2017
4. Please state the total number of hardship grants given out to students between 1st August 2015 and 31st July 2017, and the total number of hardship loans given out (same period).
5. Please state the total amount (£) given out in hardship grants (or equivalent grants) to students between 1st August 2015 and 31st July 2017, and the total amount (£) given out in hardship loans (£) (same period).
6. Please provide a summary of the main reasons why hardship grant and loans were refused in that two year period.

## **University Response**

1. Please see attachments to this correspondence containing the meeting minutes that you have requested.

The University's Remuneration Committee is chaired by the Deputy Chair of the Board of Governors. The Chair of the Board is also a member of the Committee along with two other independent governors, taking into account their expertise regarding remuneration within the higher education sector and elsewhere.

The Vice Chancellor attends as a speaking observer as required by the members and withdraws from the meeting when his own salary, other emoluments, and conditions of service are under consideration.

The Director of Human Resources also attends as a speaking observer as required by the members.

2. 2015 / 16 - 890 applications 2016/17 - 1277 applications

3. 2015/16 - 176 2016/17 - 225

4. 2015/16 - 714 grants and loans 2016/17 - 1052 grants and loans

5. 2015/16 Grants - £420,124.40  
Loans - £45,348

2016/17 Grants - £426,733.96  
Loans - £51,793.37

6. The two main reasons applications are refused is either because the application is incomplete or that the student has not submitted sufficient evidence to demonstrate genuine hardship.

I trust this satisfies your request sufficiently. Under the Freedom of Information Act 2000, you have the right to complain about the University's response to your request for information. If you have such a complaint, you may contact Mrs Teresa Kelly, Clerk to the Board of Governors, Middlesex University, Hendon campus, London NW4 4BT, tel: 020 8411 6018, [t.kelly@mdx.ac.uk](mailto:t.kelly@mdx.ac.uk) within 40 days of the date of this letter for a review of the University's decision. If you remain unsatisfied with the outcome of that complaint, you may seek further recourse by lodging an appeal with the Information Commissioner.

Yours sincerely

**John Gilchrist**  
Freedom of Information Officer