

## **Scholarships and Awards Eligibility Criteria and Supplementary Information**

### **IMPORTANT: PLEASE READ BEFORE SUBMITTING YOUR APPLICATION**

This document establishes additional eligibility criteria and important information for applicants. Failure to comply with the criteria outlined below may result in your application being removed from the scholarship process, or the offer of awards withdrawn.

1. Applicants must apply for a course that is being studied at our London campus in Hendon. The only exception to this rule are courses being studied by distance learning (e.g. MA Novel Writing). Courses being studied at our Mauritius, Malta, and Dubai campuses are not eligible for consideration unless specifically stated on our website.
2. Scholarships are only eligible for full postgraduate qualifications e.g. MA, MSc, LLM, MSc by Research and PG Dip Nursing. Other PG Dip, PG Cert, MEng, CPDs and short courses are not eligible for scholarships unless specifically stated on our website.
3. Scholarships awarded must be for the course identified in the applicants application form. If an applicant changes their intended course of study, the scholarship may no longer apply and may be withdrawn.
4. If an applicant decides to defer their period of study, scholarships and awards cannot be carried over. Any scholarship or award offered must be for a course commencing in September/October 2019.
5. Applications must be received before the advertised deadline(s). Applications received after the deadline will not be considered and will be removed from the awards process.
6. Where a reference or additional documentation is requested as part of the application, it is the applicant's responsibility to provide this and include it as part of their submission before the deadline. Failure to provide this may result in your application being removed from the awards process.
7. All references must be submitted on headed paper. Email transcripts and documents that do not include headed paper or a stamp of authentication will not be considered and your application may be withdrawn from the awards process. It is not the responsibility of Middlesex University to chase an identified referee for a reference.

8. By accepting an award, bursary or scholarship, you are agreeing to become an ambassador of the University. As such, you will be expected to proactively respond to any requests from Middlesex University's marketing team for profiles and comment on your studies and time at Middlesex.

### **Quality Checking**

By submitting your application you are agreeing that the information you present is truthful to the best of your knowledge and you agree to the random quality assurance checking of applications, including contacting referees and employers/previous institutions of study.

### **Defining 'Predicted Grades and Degree Classifications'**

Where you have yet to receive your final degree classification or supplementary grade(s) for an ongoing undergraduate degree, you will be asked to determine and state your predicted grade. You should be able to provide this based on your current performance – please check with your personal tutor. If the actual degree classification you graduate with does not meet the predicted grade you submitted on the application, then your application may be withdrawn from the awards process.

### **Appeals Process**

If you wish to appeal a scholarship/award decision made by the University, you should [email the scholarships team](#) stating the reason for your appeal, including any evidencing documentation. You will receive an acknowledgement of your email and your appeal will then be considered and a decision made by the University within 10 working days.