

GUIDE FOR ICAT 2021 CONFERENCE AUTHORS

Subtitle

FIRST A. AUTHOR, SECOND B. AUTHOR

Institute and Address of Author 1

Email address:

Institute and Address of Author 2 if different to Authors 1

Email address:

AND

THIRD C. AUTHOR

Institute and Address of Author 3 if different to Authors 1 and 2

Email address:

Abstract. These instructions are intended to guide contributors to the *Fourth International Conference of the International Congress of Architectural Technology (ICAT 2014)* when preparing papers. The abstract is in 10 pt Times with 11 pt leading.

1. First Order Headings

Text area is 197 mm x 120 mm with running headers. Keep all text and artwork within this boundary. First-order headings are 11pt Times New Roman, bold, upper/lowercase letters. Paragraphs after a heading begin at the left-hand margin, subsequent paragraphs are indented 6 mm. Text is in 11 pt Times or Times New Roman with 13 pt leading. Citations are in the Harvard style, e.g. Smith (1992) where author's name appears in text, or where authors' names are not cited specifically in text, add citation in parentheses (Smith and Jones, 2002; Gero, 1998). Paragraphs immediately following a heading are not indented.

Second and subsequent paragraphs indented 5 mm from the left-hand margin, with no extra space between the paragraphs.

2. Another First Order Heading

This text after another first order heading begins at the left-hand margin.

2.1. SECOND ORDER HEADINGS

Second order headings are in 10 pt caps, beginning at the left-hand margin.

2.1.1. *Third Order Headings*

These headings are typeset in 11 pt italics, with upper case letters for main words.

New paragraphs are to be indented 6 mm from the left-hand margin, with no extra space between the paragraphs

Equations are left justified from the paragraph indent with a space before and after and equation number at right-hand margin.

$$C^2 = x^2y^2 + Ax^2 + 2Bxy \quad (1)$$

3. Figures

Each figure is numbered and inserted in the text after the first reference to it. Figure captions are in 10 pt Times, 11 pt leading, placed below the figure, centered and have the following style:

[FIGURE]

Figure 1. Figure caption.

4. Tables

Each table is inserted in the text after the first reference to it. Tables are numbered and table captions are placed above the table, centered, and have the following style:

TABLE 1. Table caption.

[TABLE]

5. Running Heads

Include running headers in the style indicated, numbering from page 1, but do not use a header on the title page. You will need to change the even header to the names of the author(s) and the odd header to the title of your paper.

Acknowledgements

The heading for acknowledgements is the style of a first order heading but is unnumbered. The acknowledgements are in 9 pt, 10 pt leading.

References

References are in 9 pt, 10 pt leading, unnumbered and in alphabetical order. Please conform to the following style:

MERCER, P.A. AND SMITH, G., 1993. *Private viewdata in the UK*. 2nd ed. London: Longman.

BANTZ, C.R., 1995. Social dimensions of software development. In: J.A. ANDERSON, ed. *Annual review of software management and development*. Newbury Park, CA: Sage, 502-510.

EVANS, W.A., 1994. Approaches to intelligent information retrieval. *Information processing and management*, 7 (2), 147-168.

SILVER, K., 1991. Electronic mail: the new way to communicate. In: D.I. RAITT, ed. *9th international online information meeting, 3-5 December 1990 London*. Oxford: Learned Information, 323-330.