

**Mr John Gilchrist**  
Freedom of Information Officer

2 October 2018

Ref: FOI/September 2018/ Robbie Wallace

By email to [robbiewallace92@gmail.com](mailto:robbiewallace92@gmail.com)

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Dear Mr Wallace

Your request for information received on 7 September 2018 has been dealt with under the provisions of the Freedom of Information Act 2000 (FOIA).

You asked:

I am writing to you to request, under the Freedom of Information act, the following things. First, any documents produced by your trust or council outlining planning or preparations for the upcoming exit of the United Kingdom from the European Union. Second any advice or notices to stakeholders given by your trust in relation to the upcoming exit from the EU. Finally, a list of any payments made to external organisations or companies for services in relation to your preparation for the exit of the United Kingdom from the European Union since 23 June 2016, including, if possible, the name of the organisation or company and a description of the services requested.

### **University Response**

*First, any documents produced by your trust or council outlining planning or preparations for the upcoming exit of the United Kingdom from the European Union – We are a University, not a trust or a council but we do not hold any documents within the scope of your request.*

*Second any advice or notices to stakeholders given by your trust in relation to the upcoming exit from the EU. – please see attached advice given internally to staff regarding this issue.*

*Finally, a list of any payments made to external organisations or companies for services in relation to your preparation for the exit of the United Kingdom from the European Union since 23 June 2016, including, if possible, the name of the organisation or company and a description of the services requested. – we have not made any payments to an external organisation or company regarding this issue during the time period you have specified.*

I trust this satisfies your request sufficiently. Under the Freedom of Information Act 2000, you have the right to complain about the University's response to your request for information. If you have such a complaint, you may contact Mrs Teresa Kelly, Clerk to the Board of Governors, Middlesex University, Hendon campus, London NW4 4BT, tel: 020 8411 6018, [t.kelly@mdx.ac.uk](mailto:t.kelly@mdx.ac.uk) within 40

days of the date of this letter for a review of the University's decision. If you remain unsatisfied with the outcome of that complaint, you may seek further recourse by lodging an appeal with the Information Commissioner.

Yours sincerely

**John Gilchrist**  
Freedom of Information Officer