

Mr John Gilchrist
Freedom of Information Officer

16 February 2018

Ref: FOI/January 2018/ Annie Pickering

By email to annie.pickering@peopleandplanet.org

The Burroughs
Hendon
London
NW4 4BT
United Kingdom

Tel: +44 (0)20 8411 4061
e-mail:
j.gilchrist@mdx.ac.uk
www.mdx.ac.uk

Dear Ms Pickering

Your request for information received on 29 January 2018 has been dealt with under the provisions of the Freedom of Information Act 2000 (FOIA).

You asked:

We are researching ethical procurement strategies, with regards to electronics and ICT in the UK, in order to work towards a campaign aiming for the transformation of practices within the electronics industry.

Could you please supply us with an answer to the following questions and any information requested:

- 1) Please specify the total amount your organisation has spent on ICT products, by which we mean computers, screens, keyboards – if easier these items could be put together in single PC units, unless they were bought separately, laptops, printers, mobile phones, ipads or other tablets in the years 2015, 2016 and 2017 and the total amount was spent on these products? Ideally split this response by product, or if that takes too long, please lump it into one sum per year.
- 2) Who are your 5 biggest ICT suppliers in the last 3 years and what proportion of your spend went to each supplier?
- 3) Do you have an ethical procurement policy that deals with labour rights issues, ideally solely or as part of a broader policy? Please provide a URL link or attachment with the policy.
- 4) Do you have staff with ethical or sustainable procurement expertise employed internally – we'd particularly like to know about whether you have a Procurement Manager with this remit, or a Sustainability Manager. What is/are their name/s and email address(es)?
- 5) Does your organisation procure its own ICT products? If so what proportion of your spend in the last 3 years was done through setting up your own ICT contracts with suppliers?
- 6) Or does your organisation procure ICT products through a purchasing consortium. If so which is it/are they? If so what proportion of your spend in the last 3 years was done through this purchasing consortium?

- 7) Or do you procure ICT products by using framework contracts you share with others. If so what proportion of your spend in the last 3 years was done through framework contracts? Which contract did you use?
- 8) If your process of ordering ICT products is through central government purchases, what proportion of your spend in the last 3 years was done through central government procurement? Which contract did you use?

University Response

- 1) We do not have historical records detail the numbers of laptops, PC units, keyboards, screens purchased in each calendar year. The figures below represents the total spend by the University's central IT service on PC's and laptops by calendar year. Please note these costs include VAT, factory software build, installation, delivery in addition to the machine purchase price.

2017	1,379,259
2016	1,341,439
2015	1,272,285

We do not have historical records detail the numbers of mobile phones purchased in each calendar year. The figures below represents the total spend by the University's central IT service on mobile phones by calendar year (excluding call costs). Please note these costs include VAT

	Equipment Spend inc VAT	Equipment Credit	Total Spend
2017	£14,992	-£23,361	-£8,369
2016	£4,127		
2015	£8,928	-7,350	£1,578

- 2) The 5 biggest ICT suppliers varies year on year due to changes in capital project approval and contract arrangements for year 2017. As a % of the total ICT spend (pay and non-pay costs, including VAT), the 5 Suppliers with whom the University spent most were

Exponential-e Ltd	17.36
Dell	12.88
NTT Data	4.96
ORACLE CORPORATION UK LTD	3.62
BT	2.91

- 3) The University has an ethical procurement section in our internal financial regulations which is not published externally. The University issues an annual statement with regard to our compliance to the Modern Slavery Act which is published on our external website (www.mdx.ac.uk)
- 4) The University follows the principles of the flexible framework to develop a Sustainable Procurement Action Plan. As part of this plan all procurement staff receive training in sustainable procurement. The sustainable procurement champion, on behalf of the University, is Sam Jackson, Head of Procurement, s.jackson@mdx.ac.uk

- 5) Yes – circa 94%

- 6) In practice purchasing consortia and frameworks are the same thing
 - Circa 5.5 %,
 - Jisc
 - SUPC

- 8) 0.5% Mobile Phone

I trust this satisfies your request sufficiently. Under the Freedom of Information Act 2000, you have the right to complain about the University's response to your request for information. If you have such a complaint, you may contact Mrs Teresa Kelly, Clerk to the Board of Governors, Middlesex University, Hendon campus, London NW4 4BT, tel: 020 8411 6018, t.kelly@mdx.ac.uk within 40 days of the date of this letter for a review of the University's decision. If you remain unsatisfied with the outcome of that complaint, you may seek further recourse by lodging an appeal with the Information Commissioner.

Yours sincerely

John Gilchrist
Freedom of Information Officer