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## **13 Opening new Middlesex University overseas campuses**

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### **13.1 Outline approval for opening new campuses**

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**13.1.1** Any decision to open a new Middlesex University overseas campus will be taken by the Board of Governors (the Board) on the recommendation of the University Executive Team (UET).

**13.1.2** Following approval from the Board, a Project Steering Group will be established for the new overseas campus. The Steering Group will report Academic Board for those matters which fall within its remit, such as academic strategy and planning; and academic quality and standards of provision at the new overseas campus. Academic Board will wish to ensure that students on the new campus will have an equivalent educational experience to those being taught on other campuses. A suggested report structure may be as follows:

- Introduction – including the history of the development of the partnership (if applicable) and fit with University Strategy.
- Legal status, ownership, insurance arrangements and related matters.
- Campus governance and its relationship to overall University governance (if applicable).
- Campus management structure, including integration with the University central management structure.
- Any local arrangements for the management of physical, learning, and human resources.
- Any local arrangements for the management of student support
- Quality assurance/enhancement arrangements, including arrangements for the monitoring/review of the new campus (annexed).
- Academic regulations (annexed).
- Any local variations required to University policies (e.g. HR, LR, EDI) - if applicable.

### **13.2 Monitoring of progress for the new campus set up**

**13.2.1** Regular progress updates will also be provided to PDC until the date of campus start.

### **13.3 Programme approval at overseas campuses**

**13.3.1** Once a new overseas campus is approved, subject to re-assuring itself that adequate resources and a sound management structure will be in place to support delivery, PDC may give approval for programmes to proceed to validation. Details of the programme approval procedure are found in Section 3.6.

### **13.4 Review of operation at an overseas campus**

**13.4.1** Campus arrangements relating to quality will be reviewed by AQS after one or two years of campus operation. Detailed arrangements for the review will be determined by AQS.

**13.5 New campus report on student services, facilities and support**

Reports to PDC on student services, facilities and support at the new campus should include the following topics:

**Resources**

- Staffing
- Learning resources (Library, IT, technical etc)
- Facilities

**Student support**

- Student recruitment and admission
- Progression advice and programme planning
- Processes for local student feedback and engagement
- Careers advice and guidance
- Academic support
- Pastoral support
- Placement and similar arrangements

**13.6 Ongoing quality arrangements at the overseas campus**

**13.6.1** Details of the procedures for the quality assurance and enhancement at overseas campuses are contained within the specific sections of the LQEH. *e.g. EME and External Examiners*

**13.6.2** Further guidance on the day-to-day operational management and communication between campuses is provided in Guidance 13(i), and may also be also available from the Academic Partnerships team in London.