

BA (Hons) International Business Administration (1-year top-up)

Programme Specification

1. Programme title	BA (Hons) International Business Administration (1-year top-up)
2. Awarding institution	Middlesex University
3a. Teaching institution	Middlesex University Hendon
3b. Language of study	English
4a. Valid intake dates	September
4b. Mode of study	FT/PT
4c. Delivery method	<input checked="" type="checkbox"/> On-campus/Blended <input type="checkbox"/> Distance Education
5. Professional/Statutory/Regulatory body	
6. Apprenticeship Standard	
7. Final qualification(s) available	BA (Hons) International Business Administration
8. Academic year effective from	2024-25

9. Criteria for admission to the programme

Admission to level 6 (1-year top-up) requires an HND (or equivalent qualification) in Business or equivalent subject with a pass profile with 120 credits (60 ECTS) at level 4 and 120 credits (60 ECTS) at level 5, including at least 60 credits (30 ECTS) specialising in business.

Applicants whose first language is not English are required to achieve a minimum score of 6.0 in IELTS overall (with a minimum of 5.5 in each component) or an equivalent qualification recognised by Middlesex University.

The equivalence of qualifications from outside UK will be determined according to NARIC guidelines.

We accredit prior experiential learning and welcome mature applicants with suitable life skills and work experience.

10. Aims of the programme

The BA International Business Administration programme aims to seamlessly integrate business and management theory with practice, emphasising practical learning, technological and analytical competencies, and global and cross-cultural awareness. You will be empowered with the necessary knowledge and skills to excel in the dynamic global business landscape.

This aim will be achieved by:

- Equipping you with a deep understanding of management principles and the ability to apply both conceptual and practical techniques effectively in diverse business contexts.
- Fostering an appreciation for inclusive, sustainable, ethical and entrepreneurial business practices, encouraging you to lead with integrity and a sense of social responsibility.
- Enhancing your critical thinking and analytical problem-solving skills, enabling you to tackle a wide array of conceptual and real-world business challenges with confidence.
- Developing a comprehensive skill set that includes resilience, effective communication, technical ability, collaboration, and the capacity for independent learning, preparing you for diverse careers in business and management or further academic pursuits.

11. Programme outcomes*

A. Knowledge and understanding

On completion of this programme the successful student will have knowledge and understanding of:

1. characteristics, functions and structures of organisations and their integration;
2. theories, processes and models of HR, accounting & finance, marketing, and operations and their role in effective management of a business;
3. the global business environment and its impact on strategy, behaviour and management of organisations;
4. tools and techniques for business decision making;
5. the management and applications of digital technologies and their impact on organisations and business models;
6. equality, diversity and inclusion (EDI), social responsibility, ethical behaviour, sustainability and innovation in business decisions and activities.

Teaching/learning methods

Students gain knowledge and understanding through:

Key concept videos and other curated online material via the My Learning facility introduce and examine key concepts and theories and how they relate to real world scenarios.

On-campus seminars, workshops and computer lab-based sessions utilise a variety of interactive practice-based activities to stimulate exchange of ideas and development of critical thinking skills. Activities such as Q&A sessions, polls, quizzes, games, simulations, use of software, role plays, guest speakers and case studies are used to develop in-depth and practice-based knowledge and understanding.

Guided reading of textbooks, academic journals, case studies and company and industry documents.

Assessment methods

Students' knowledge and understanding is assessed by:

A variety of authentic, innovative and practice-based assessments to benchmark students' learning. These include individual and group reports, projects and presentations as well as simulations, posters, portfolios and reflective learning logs. The assessments have been designed to enable students to demonstrate understanding of theory and practice, different sources of information and evidence, awareness of different approaches and solutions to problems and the capacity to sustain a coherent and reasoned argument. Students are provided detailed feedback on their assessment to enable them to further develop their understanding.

B. Skills

On completion of this programme the successful student will be able to:

1. critically evaluate theories, issues, models, arguments and evidence in the field of business and management;
2. use digital technology to acquire, analyse and communicate information;
3. critically analyse facts and circumstances to determine the cause of a problem and identify, develop and select appropriate solutions;
4. communicate effectively through a variety of mediums in a form appropriate to the intended audience;
5. locate, extract, analyse and synthesise information from multiple sources, and generate and develop ideas;
6. apply management concepts, models, theories and techniques in a business context;
7. work independently and collaborate with others.

Teaching/learning methods

Students learn skills through participation in:

On-campus seminars, workshops and computer lab-based sessions that utilise a variety of interactive practice-based scenarios and activities to develop critical analysis, communication, problem solving and digital skills. Learning tasks are designed to challenge students to seek innovative solutions to business problems through collaboration, research and analysis.

A range of interactive online learning activities via the My Learning facility to further develop resilience in qualitative and quantitative analysis, problem solving and decision-making skills.

Assessment methods

Students' skills are assessed by:

A variety of authentic, innovative and practice-based assessments designed to ensure students illustrate a range of skills and practical abilities required to become an effective business manager. This includes engagement with a range of digital technologies to collect, process, analyse and visualise data, and communicate findings effectively through reports, presentations, posters and portfolios. Leadership, teamwork and collaborative working skills are assessed through group reports and presentations.

12. Programme structure (levels, modules, credits and progression requirements)

12.1 Structure of the programme

The programme is studied over one year full time.

The programme is divided into study units called modules. Each module is 30 credits. The academic provision of the University is based on credit accumulation. You will accumulate credit points by passing modules in order to gain the award of the University. To gain a BA (Hons) degree title you must gain 120 credit points at level six (in addition to the 240 credits pre-accreditation). You will study modules totalling 120 credits per year.

Students will study four compulsory modules designed to advance skills and knowledge appropriate to graduate level.

The structure of the full-time mode is as follows:

Full time – 1 year programme (120 credits plus 240 credits pre-accreditation):

Level 4

Pre-accreditation (120 credits)

Level 5

Pre-accreditation (120 credits)

Year 1 (Level 6)

Semester 1

- MGT3123 Global Business Strategy (30 credits)
- MKT3010 Global Brands and Cross-Cultural Marketing (30 credits)

Semester 2

- ECS3388 International Business Finance (30 credits)
- MGT3133 Applied International Project (30 credits)

Part Time

Part time students study the programme over two years, taking 60 credits per year. The order of modules will be discussed on an individual basis with the programme leader based on both programme requirements and your individual needs.

The indicative part time structure of the programme is as follows:

Level 4

Pre-accreditation (120 credits)

Level 5

Pre-accreditation (120 credits)

Year 5 (level 6)

Semester 1

- MGT3123 Global Business Strategy (30 credits)

Semester 2

- ECS3388 International Business Finance (30 credits)

Year 6 (level 6)

Semester 1

- MKT3010 Global Brands and Cross-Cultural Marketing (30 credits)

Semester 2

MGT3133 Applied International Project (30 credits)

12.2 Levels and modules

Level 6

Compulsory

Students must take all of the following:

- MGT3123
- MKT3010
- ECS3388
- MGT3133

Optional

None

Progression requirements

*Please refer to your programme page on the website re availability of option modules

12.3 Non-compensatable modules

Module level

None

Module code

None

13. Information about assessment regulations

This programme will run in line with general University Regulations:

https://www.mdx.ac.uk/_data/assets/pdf_file/0034/759256/FINAL-Regulations-2023-24.pdf

14. Placement opportunities, requirements and support (if applicable)

N/A

15. Future careers / progression

International Business administration is a broad degree that allows the students to develop a wide range of business related knowledge and skills. This offers the graduates a wide range of career opportunities in different roles, sectors and industries in public, private and not-for-profit organisations. The graduates typically work as business, HR, finance, marketing, PR and sales professionals and entrepreneurs.

MDXWorks will be able to give further support and guidance on future careers.

Additionally, graduates may wish to further enhance their career opportunities and undertake post-graduate education.

16. Particular support for learning

- Programme induction workshops during the Welcome week provide essential university and programme related information.
- All academic staff hold weekly office hours designated for meetings with students to discuss programme or module related issues or more general inquiries.
- Programme and module handbooks provide comprehensive programme and module related information.
- MyLearning provide information and resources to support students in their studies, including key learning materials, links to resources and interactive exercises.
- Learning Enhancement Team (LET) offer courses, workshops, one-to-one appointments and online resources to support students with study skills, literacy and numeracy.
- Middlesex University Library and dedicated subject librarians provide guidance and access to specialist learning resources i.e., journals, textbooks, reports etc.
- Middlesex University Careers and Employability Service (MDXWorks) provide a range of opportunities and services to support students career development, including access to specialist advisers in business and management.
- UniHelp is University's central service through which students can access guidance, advice and support on any aspect of their life as a student.
- Counselling and Mental Health Team provides mental wellbeing support and counselling service to help students manage any challenges affecting them during their study.
- Disability and Dyslexia Service offer guidance and advice for students with learning difficulty or medical condition and arrange appropriate support.
- Student Welfare Advice Team provide information and advice on a wide variety of issues including funding, finance and housing.
- International Student Advice Team provide information and advice on visa and immigration.
- Progression and Support Team provide support and advice for students in issues related to their engagement, attendance and progression.

17. HECos code(s)

100078

18. Relevant QAA subject benchmark(s)

Business and Management

19. Reference points

The following reference points were used in designing this programme:

- QAA Subject Benchmark Statement: Business and Management 2023.
- QAA Subject Benchmark Statement: Business and Management – the basics 2023.
- The UK Quality Code for Higher Education 2023.

- The Frameworks for Higher Education Qualifications of UK Degree-Awarding Bodies 2024.
- QAA and Advance HE; Education for Sustainable Development Guidance.
- Middlesex University Regulations 2023-24.
- Middlesex University Strategy 20231 – Knowledge into Action.
- Middlesex University Graduate Competencies.
- Middlesex University 2031 Learning Framework.
- Middlesex University Learning and Quality Enhancement Handbook (LQEH)
<https://www.mdx.ac.uk/about-us/policies/academic-quality/handbook>

20. Other information

Please note programme specifications provide a concise summary of the main features of the programme and the learning outcomes that a typical student might reasonably be expected to achieve if s/he takes full advantage of the learning opportunities that are provided. More detailed information about the programme can be found in the rest of your programme handbook and the university regulations.

21. Curriculum map for BA (Hons) International Business Administration (1-year top-up)

This section shows the highest level at which programme outcomes are to be achieved by all graduates, and maps programme learning outcomes against the modules in which they are assessed.

Programme learning outcomes

Knowledge and understanding	
A1	characteristics, functions and structures of organisations and their integration
A2	theories, processes and models of HR, accounting & finance, marketing, and operations and their role in effective management of a business
A3	the global business environment and its impact on strategy, behaviour and management of organisations
A4	tools and techniques for business decision making
A5	the management and applications of digital technologies and their impact on organisations and business models
A6	equality, diversity and inclusion (EDI), social responsibility, ethical behaviour, sustainability and innovation in business decisions and activities
Skills	
B1	critically evaluate theories, issues, models, arguments and evidence in the field of business and management
B2	use digital technology to acquire, analyse and communicate information
B3	critically analyse facts and circumstances to determine the cause of a problem and identify, develop and select appropriate solutions
B4	communicate effectively through a variety of mediums in a form appropriate to the intended audience
B5	locate, extract, analyse and synthesise information from multiple sources, and generate and develop ideas
B6	apply management concepts, models, theories and techniques in a business context
B7	work independently and collaborate with others

Programme outcomes													
A1	A2	A3	A4	A5	A6	B1	B2	B3	B4	B5	B6	B7	
Highest level achieved by all graduates													
6	6	6	6	6	6	6	6	6	6	6	6	6	6

Module Title	Module Code by Level	A1	A2	A3	A4	A5	A6	B1	B2	B3	B4	B5	B6	B7
Global Business Strategy	MGT3123	√	√	√	√	√			√		√			
Global Brands and Cross-Cultural Marketing	MKT3010	√					√	√		√		√	√	√
International Business Finance	ECS3388		√		√	√			√	√		√		
Applied International Project	MGT3133		√	√							√	√	√	